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# Welcome

Dear Parents/Guardians:

Welcome to Camp Moorings! We are absolutely delighted that you have chosen us for your child this summer.

We view the camp experience as a multi-dimensional partnership between you the parent, your child the camper and ourselves as facilitators.

You are therefore encouraged to use this handbook to become familiar with our programme, philosophy, policies and expectations; as we want to ensure that positive relationships are maintained over the camp's duration.

As partners in your child's development, we encourage you to keep in contact with us. Share your ideas and comments. If you have any questions or concerns at any time, please do not hesitate to direct them to any of the members of the Camp Moorings Team.

We pledge our unswerving commitment to helping your child to realize its full potential, and we look forward to creating positive, indelible memories while doing so.

Sincerely,

Sasha Gill  
Coordinator

## About Us

Camp Moorings is an educational and recreational summer bridging programme established in 2015.

As its name suggests; the camp functions to “moor” or “anchor” its participants in foundational concepts in core curricular areas such as Language Arts, Mathematics and Science; while simultaneously providing a secure environment for positive social and emotional development.

The camp’s name also pays homage to the paternal heritage of its founder – Sasha L. M. Gill née Taylor – the daughter of a fisherman and relative of many a fisher-folk.

Implicit in our motto; “*Anchorage for Life*”; is our goal not only to provide participants with the tools needed for a productive and enjoyable life; but to instill in them morals and values that can be relied upon indefinitely.

## Registration and Fees

To qualify for membership, participants must be between the ages of 3 and 11 years old.

Registration will be from **Monday, April 22, 2019** through **Thursday, July 11, 2019** at the Bridgetown Seventh Day Adventist Primary School, Dalkeith, St. Michael.

### Fees

The fee for **2019** is **\$720.00 per child** if payment is completed by **Orientation** i.e. **Thursday, July 11, 2019**. Alternatively, if payments for your child's participation will be extended beyond the aforementioned date; the cost shall be **\$760.00**, and payment must be completed by **Monday, July 29, 2019**.

The aforementioned fees are inclusive of registration, tours, membership and meals, and **DO NOT** include **Before and After Care Services**.

**Camp Tees** are available for purchase at **\$20.00** for one; or **\$15.00** each, if purchasing more than one. These may be ordered at **Orientation** or through the camp's email portal.

## **Payment Schedule**

A non-refundable deposit of **\$180.00** is required at the time of registration to reserve your child's space in camp. This fee represents  $\frac{1}{4}$  of the standard camp fee.

All applicable fees are payable in full by **July 11, 2019**. Payments can be made in agreed installments over the registration period previously outlined. *All balances must be settled in advance of the first tour on July 31, 2019.*

## **Cancellation**

We reserve the right to cancel any participant's membership to the camp; without refund; for non-payment of fees.

## **Camp Hours: Arrival & Collection**

The camp's hours are Mondays through Fridays from 8:30a.m. to 3:00p.m. Participants will be received daily from 8:15 a.m. and **must not** be collected later than 3:15 p.m. unless pre-arrangements have been made and agreed. For parents who are desirous of having their child/children accommodated from 7:00a.m. until 5:00p.m.; there is a Before and After Care facility (***See section [Before and After Care Programme](#)***).

Children **must not** be left unsupervised on the camp's compound. Parents must communicate with a member of the camp's staff when they bring their child/children.

Parents must notify of any person collecting participants on their behalf **in advance** of collection via letter, call or text to 834-0291. Individual **MUST** provide valid, picture identification at time of collection.

## **BEFORE & AFTER CARE PROGRAMME**

We at Camp Moorings are cognizant of the fact that because of work commitments, it may not always be possible for parents to wait with their child/children until 8:15a.m.; or collect by 3:15p.m. Thus, the Before and After Care facility provides supervised care from as early as 7:00a.m. to as late as 5:00p.m.

Participants can be enrolled weekly (Mondays through Fridays) for a fee of **\$20.00 weekly**. Alternatively, they may be enrolled on a needs basis for **\$8.00 daily**.

During Before & After Care; participants may select from a variety of table-top activities with which to meaningfully engage. On other occasions, outdoor activities will be promoted.

## DRESS CODE

All participants ***MUST*** be sensibly and appropriately attired to participate fully in all camp activities. Please be guided accordingly.

- Sneakers and, or, enclosed sandals are the preferred footwear for all participants.
- Tee shirts, vests and other **modest** clothing that provide ventilation are acceptable. No clothing with 'back-outs' or that show the midriff.
- Pants  $\frac{3}{4}$  in length, shorts (***with modest lengths***), leggings and other practical bottoms are acceptable.
- The camp tee shirt (available at Orientation) must be worn on **ALL** tours and at our Open Day.
- **An extra change of clothing (underwear and clothes) should be in your child's possession daily.**

## **SNACKS & MEALS**

A morning break is provided at 10:00 a.m. and a lunch break between 11:45 a.m. and 1:00 p.m. every day.

Parents are responsible for the provision of snacks. We encourage the use of snacks such as fruit, biscuits, chips, yogurt or any other food you deem appropriate for your child's consumption; however, healthy options are preferred. Because of food allergies, and children's inclination to share their snacks among friends, we encourage you to sensitise your child of foods which he/she is not to eat, such as nuts.

Snacks may also be purchased by participants at the camp's site.

A Meal Plan is available to participants and meals are provided for participants even on days when tours are scheduled, except when explicitly stated otherwise.

## **Health and Safety**

It is very important that a sick participant not remain in camp, both for the well-being of that child and that of other children.

To help avoid the spread of illness; participants with vomiting, fever, diarrhea or acute flu symptoms; should not attend camp. You are advised to wait until the symptoms have been gone for forty-eight (48) hours before sending your child back to camp.

### ***Emergency Response Procedure:***

If an emergency occurs, we will take the following actions:

1. If it is life-threatening; we will contact emergency medical services.
2. If it is not a life-threatening emergency; we will determine appropriate next steps in caring for the child.
3. In both of the aforementioned cases, parents will be called. If we are unable to reach the parents or the emergency contact, we will contact the child's paediatrician.

### ***Medication***

A consent form must be filled out by a parent or guardian in order for Camp Moorings' staff to administer medication at any time, for any reason. All medication must be received in original prescription container with original date and instructions.

## *Absence*

If a participant is absent for three consecutive days, a medical certificate **MUST** be brought in on his/her return to camp.

## *Discipline Policy*

Participants are expected to exhibit appropriate behavior at all times while at camp. In order to provide all participants and staff with a camp experience that is safe and enjoyable, the following guidelines have been developed.

- a) Speech should be uplifting and respectful
- b) Foul language and bullying will not be tolerated
- c) Respect must be duly given to staff and peers alike
- d) All equipment and supplies must be treated with the proper care and respect
- e) Running and excessive shouting, while indoors, are not allowed

All participants must understand and follow the guidelines set forth. Therefore, we ask that you kindly review these guidelines with your child.

A caring and positive approach will be taken regarding discipline. At Camp Moorings, we refrain from corporal punishment. Camp staff will reinforce appropriate behaviour through positive reinforcement, firm statements and redirection of activity.

Listed below are the discipline procedures for participants who pose a continuous threat to others, or engage in extreme and, or, deliberate damage to the camp's property or the property of its base.

**Step 1:** Verbal warning

**Step 2:** Time out

**Step 3:** Written warning given to Parent/Guardian

After receiving three warnings, your child will be expelled from Camp Moorings. No refund will be issued.

## OUR CURRICULUM

### ***Academic:***

The academic offerings of the camp in Language Arts, Mathematics, Social Studies and Science are guided by the national curricula of the Ministry of Education, Technological and Vocational Training for the various subjects and age groups.

Key concepts, which tend to challenge students, are chosen from the Mathematics and Language Arts syllabi and are introduced or reinforced as each participant's needs mandate. Through problem-solving and reasoning, NOT drill and practice, participants are supported with a variety of manipulative to promote understanding and mastery of these various concepts. ***(Refer to your child's Orientation package for proposed concepts).***

Additionally, educational tours are selected to augment lesson plans and synchronize with classroom learning. ***(Refer to Important Dates)***

### ***Recreational:***

The recreational offerings of the camp were chosen to promote a complementary balance to the academics; thus fostering the whole child. They not only promote life-skills; but also develop qualities such as independence, co-operation, respect, effective communication, creativity, confidence and a healthy self-esteem among other benefits.

### ***Timetable:***

Young children are known to benefit from the structure which routines provide. Thus, all daily activities are scheduled. A Schedule of Activities for your child's age-group will be provided at Orientation.

## **Staff Overview**

All members of our academic teaching staff are qualified, trained and experienced teachers who have established themselves in the teaching fraternity as stalwarts of best-practice. Thus, irrespective of a participant's age; he/she will be paired with a professional who is not only knowledgeable about individuals' various learning styles; but who will creatively tailor instruction to cater to these styles and maximize learning opportunities.

The complementing team of facilitators for the extra-curricular activities is comprised of individuals who epitomise teaching excellence in their respective fields. This, combined with their vast knowledge and experience, ensures that participants will have lots of fun while learning new skills.

All members of staff will be on hand at Orientation – **Thursday, July 11, 2019; 5:00p.m. – 6:00p.m.** – in the Hall of the Bridgetown Seventh Day Adventist Primary School, Dalkeith, St. Michael.

## IMPORTANT DATES 2019

Date	Event
<b>Thursday, July 11, 2019</b>	<b>Orientation</b> 5:00p.m. – 6:00p.m. S.D.A Primary School, Dalkeith, St. Michael
<b>Monday, July 15, 2019</b>	<b>Camp Begins</b>
<b>Wednesday, July 31, 2019</b>	<b>Whole Group Tour 1</b> 8:30a.m. – 3:00p.m. Lunch at Barclays Park, St. Joseph
<b>Thursday, August 1, 2019</b>	<b>Public Holiday: NO CAMP</b>
<b>Monday, August 5, 2019</b>	<b>Public Holiday: NO CAMP</b>
<b>Wednesday, Aug. 7, 2019</b>	<b>Whole Group Tour 2</b> 9:00a.m. departure from S.D.A. Primary School, Dalkeith, St. Michael
<b>Thursday, Aug. 22, 2019</b>	<b>Pre-Open Day</b> From 3:00p.m. – 5:00p.m. participants' work can be viewed in advance of Open Day
<b>Friday, August 23, 2019</b>	<b>Closing Ceremony &amp; Participants' Fun Day</b> 10:00a.m – 11:30p.m. S.D.A. Primary School, Dalkeith, St. Michael (Schedule TBA)
<b>MISCELLANEOUS DATES</b>	Please note that dates for <b>Class/Extra Curricular Tours</b> , if any, will be provided at Orientation.

